

HAYES TOWNSHIP  
June 19, 2023  
UNAPPROVED MINUTES

Supervisor Jones called the General Meeting to order at 7:00 p.m. at the Hayes Township Hall, 2055 E. Townline Lake Road.

Pledge of Allegiance was recited.

Members present – Supervisor Jones, Trustee Buckley, Trustee Teall, Treasurer Rood, and Clerk Hoyt

Motion Rood/Teall to approve agenda with addition of appointing Savannah Cavanaugh as Deputy Treasurer. All Ayes, motion carried.

Community reports

- Clare County Road Commission
- Clare County Commissioners
- Clare County Clerk/register of Deeds
- Harrison District Library
- Planning Commission
- Lake Boards

Public Comment on agenda (The Hayes Township Board allows 3 minutes per person for public comment)

Motion Buckley/Teall Approve minutes for the following meetings:

- May 15, 2023, General Board Meeting
- May 23, 2023, Special Board Meeting
- June 12, 2023, Special Board Meeting

All yes, motion carried.

Motion Rood/Hoyt to approve Consent Agenda

- Bills paid prior
- Bills to be paid
- Treasurer report

All Ayes, Motion carried.

Department Reports

- Supervisor report
- Treasurer report
- Clerk report
- Zoning
- Sheriff report
- Fire Department Report

New Business

Motion Hoyt/Rood to adopt Resolution 22-15 Hayes Township Board Meeting Dates. Roll call vote: Jones – aye, Buckley – aye, Teall – aye, Rood – aye, Hoyt – aye. Resolution 22-15 adopted.

Motion Teall/Rood to approve EMC Insurance quote, with the additional umbrella liability coverage, as presented to the board. All Ayes, Motion carried.

Motion Rood/Buckley to approve Accident Fund Workers Compensation Insurance renewal in the amount of \$1,786, this includes the quarterly processing fee ( last year \$1,801). All Ayes, Motion carried.

Motion Teall/Rood to approve water heater replacement quote, Bonhams \$11,487. All Ayes, Motion carried.

Motion Hoyt/Rood to approve sales order from Spectrum printers for prepaid postage absentee application return envelopes in the amount of \$855. All Ayes, Motion carried.

Motion Teall/Rood to approve gym/ exercise room hours effective 7/1/23 – 8:30 am to 3:00 pm. All Ayes, Motion carried.

Motion Teall/Rood to approve floor scrubber repair and supply quote from Arnold Sales in the amount of \$1,372.04. 4 Ayes 1 Nay, Motion carried.

Motion Hoyt/Rood to approve Michigan Township Association (MTA) membership renewal in the amount of \$2,908.49 (increase of \$138.50 from last year). All Ayes, Motion carried.

Motion Jones/Teall to approve MTA Premium Pass subscription in the amount of \$1,900 (same as last year). All Ayes, Motion carried.

Motion Hoyt/Buckley to approve Summit Fire Protection quote for additional license of Bosch Software in the amount of \$720. All Ayes, Motion carried.

Motion Hoyt/Buckley to approve The Shumaker Technology Group (STG) website hosting, backup, security & support package renewal in the amount of \$750 (same as last year). All Ayes, Motion carried.

Motion Rood/Teall to approve Clerk Hoyt as Cemetery Manager. All Ayes, Motion carried.

Motion Rood/Buckley to adopt Resolution 22-16 to establish Supervisor salary for FY 23-24 at \$29,675.10. Roll call vote: Jones – aye, Buckley – aye, Teall – aye, Rood – aye, Hoyt – aye. Resolution 22-16 adopted.

Motion Hoyt/Teall to adopt Resolution 22-17 to establish Treasurer salary for FY 23-24 at \$44,512.78. Roll call vote: Jones – aye, Buckley – nay, Teall – aye, Rood – aye, Hoyt – aye. Resolution 22-17 adopted.

Motion Rood/Teall to adopt Resolution 22-18 to establish Clerk salary for FY 23-24 at \$40,803.35. Roll call vote: Jones – aye, Buckley – nay, Teall – aye, Rood – aye, Hoyt – aye. Resolution 22-18 adopted.

Motion Hoyt/Rood to adopt Resolution 22-19 to establish Trustee salary for FY 23-24 at \$5,543.72. Roll call vote: Jones – aye, Buckley – aye, Teall – aye, Rood – aye, Hoyt – aye. Resolution 22-19 adopted.

Motion Teall/Hoyt to approve the Assessor wage rate for the FY 23-24 at \$17.94/hr. All Ayes, Motion carried.

Motion Teall/Rood to approve Cemetery Manager wage rate for the FY 23-24 at \$17.94/hr. All Ayes, Motion carried.

Motion Hoyt/Rood to approve Cemetery Sexton and Maintenance Technician wage rate for the FY 23-24 at \$16.85/hr. All Ayes, Motion carried.

Motion Hoyt/Teall to approve Clerk Assistant/Election Coordinator wage rate for the FY 23-24 at \$16.81/hr. All Ayes, Motion carried.

Motion Hoyt/Rood to approve Election Inspectors wage rate at \$15.00/hr. All Ayes, Motion carried.

Motion Rood/Teall to approve Deputy Clerk wage rate for the FY 23-24 at \$17.94/hr. 4 Ayes 1 Nay, Motion carried.

Motion Rood/Teall to approve Deputy Treasurer wage rate for the FY 23-24 at \$16.85/hr. 4 Ayes 1 Nay, Motion carried.

Motion Teall/Rood to approve Zoning Administrator wage rate for the FY 23-24 at \$19.57/hr. 4 Ayes 1 Nay, Motion carried.

Motion Rood/Teall to approve Treasurer Assistant wage rate for the FY 23-24 at \$17.94/hr. All Ayes, Motion carried.

Motion Teall/Rood Approve contract with JC Designs as presented to the board. 3 Ayes 2 Nays, Motion carried.

Motion Rood/Hoyt to approve RLI Bond Insurance renewal in the amount of \$1,180 (same as last year). All Ayes, Motion carried.

Motion Rood/Buckley to approve Hayes Youth Soccer League agreement for use of soccer field July 1 – October 31, 2023 - \$1,700 for rental (\$200 increase of rental amount from last year). All Ayes, Motion carried.

Motion Jones/Buckley to approve Rowe Professional Services proposal for sewer and water system feasibility study in the amount of \$29,215. Roll call vote: Jones – aye, Buckley – aye, Teall – aye, Rood – aye, Hoyt – aye. Motion carried.

Public Comment – questions were taken and answered.

Motion Jones/Rood to adjourn meeting. All ayes, motion carried.

Meeting adjourned at 7:55 p.m.

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Debra Hoyt, Hayes Township Clerk