

HAYES TOWNSHIP
February 13, 2024
UNAPPROVED MINUTES

Supervisor Jones called the General Meeting to order at 10:00 a.m. at the Hayes Township Hall, 2055 E. Townline Lake Road.

Pledge of Allegiance was recited.

Members present – Supervisor Jones, Trustee Buckley, Trustee Teall, Treasurer Rood, and Clerk Hoyt

Members absent - None

Motion Rood/Buckley to approve agenda with the addition of road discussion. All Ayes, motion carried.

Public Comment on agenda (The Hayes Township Board allows 3 minutes per person for public comment)

Community Reports

- County Commissioner
- Lake Boards

Motion Teall/Rood to approve the January 23, 2024, general meeting minutes with corrections.

All Ayes, motion carried.

Motion Teall/Rood approve bills to be paid.

All Ayes, motion carried.

Department Reports

- Supervisor
- Treasurer
- Clerk
- Trustee

New Business

Motion Jones/Rood to accept Assessor Annual Report to the board. All ayes, motion carried.

Motion Rood/Hoyt to approve ordinance Enforcement agency designated office clerk to move forward with contempt of court orders as provided by the township attorney. All ayes, motion carried.

Motion Jones/Rood to appoint Pat Adams to Planning Commission to fill the unexpired term ending 12/20/24. Discussion held regarding this position.

Revised motion Jones/Rood to appoint Pat Adams to Planning Commission to fill the unexpired term ending 12/20/24 and accept resignation of Pat Adams from the Zoning Board of Appeals effective 2/13/24. Roll call vote: Jones – aye, Buckley – nay, Teall – nay, Rood – aye, Hoyt – nay. Motion failed.

Motion Hoyt/Rood to approve change in clerk office assistant position – Christie Balog to Office Assistant and Pam Voelker to Election Coordinator. All ayes, motion carried.

Motion Teall/Rood to approve change of February 27 board meeting to February 29 due to elections being held on February 27. All ayes, motion carried.

Discussion items

- Public Comment policy
- Blight Coordinator job description
- Revised Ordinance Enforcement Protocol
- Revised Zoning Administrator job description
- Brine SAD district – revise district to include missing partials, discuss partial assessments for those not fronting a gravel road, set date for public hearing

Public Comment – questions were taken and answered.

Motion Jones/Teall to adjourn. All ayes, motion carried.

Meeting adjourned at 10:50 a.m.

Debra Hoyt, Hayes Township Clerk